



*invites your interest in the position of*

# Finance Director



Recruitment services provided by Ralph Andersen & Associates

## Career Opportunity



*The City of Los Banos, California is seeking a new Director to lead its Department of Finance. With a departmental history of finance excellence, the new Finance Director will continue a tradition of high performance in five key functional areas: accounting, revenue and expenditure management, financial reporting, budgeting, and oversight of Information Technology. A top-level management position, the Director will work closely with the City Manager to ensure the financial stability of the City.*

## The Community

Located in the geographical center of the state and surrounded by key connecting highways, Los Banos is “at the crossroads of California.” Situated on the west side of Merced County, it’s conveniently located about two hours’ drive from the cities of San Francisco, Oakland, and Sacramento, as well as Yosemite National Park. California’s Monterey Peninsula and the Pacific Ocean are accessible in one and a half hours, as well as the Valley’s major cities of Stockton and Fresno. The Silicon Valley is just more than an hour away.

Established in 1889, and incorporated in 1907, Los Banos has long served as the regional hub to residents and visitors of west Merced County. The city offers a full array of services and amenities and within its 10 square miles are 63 parks and recreation centers and is adjacent to the San Luis Reservoir State Recreation Area. Additionally, the new Finance Director will find the community has a variety of reasonably priced housing options, including those with acreage.

For more information about the City of Los Banos, please visit: [www.losbanos.org](http://www.losbanos.org).

# Governing Structure / City Leadership

Los Banos is a full-service city dedicated to partnering with the community to provide excellent services and amenities. With a Council-Manager form of government, it has an elected Mayor, four City Council Members, City Clerk, and City Treasurer. The Mayor serves a two-year term while Council Members serve four-year terms with half of the Council seats open for election every two years.

The City Manager oversees an organization with approximately 180 employees across several departments including Fire, Police, Public Works (including the Los Banos General Aviation Airport), Community & Economic Development, Building, Human Resources, City Clerk, Finance, and City Treasurer. The General Fund Operating Budget is \$21.4M for FY 2021-2022, with a total budget of \$75.9M.

The City's budget can be found at: <https://losbanos.org/wp-content/uploads/2022/08/FY-2022-2023-Adopted-Budget-Digital-Copy.pdf>.



## The Position

Reporting directly to the City Manager, the Finance Director oversees the financial operations of the city by providing strategic financial leadership and support, oversight of information technology, and utility billing. The Finance Department also plays a key role in maintaining transparency and fulfilling its fiduciary responsibility through regular financial reporting.

The Director's job description outlines specific duties and functions of the position as follows:

*"Performs highly responsible and professional work in planning, organizing, and leading the operations of the Department of Finance, which delivers services to the public and organization in five key functional areas: accounting, revenue and expenditure management, financial reporting and budgeting, and oversight of Information Technology. Primary responsibilities include developing and implementing efficient and effective financial policies; managing debt, investments, internal controls, and organizational risk; and providing leadership for the Department."*

The Department supports a staff of ten positions including the Director and is part of the overall Administrative Division which includes the City Manager's Office and Human Resources.



# Challenges and Opportunities



The Director of Finance will enhance the city's financial operations through opportunities to plan, direct, and control the administration and operations of the Department. Uniquely, this position also has responsibility to manage and oversee the Information Technology consultant's contract.

The City Manager will rely on the new Director to analyze budget revenues and expenditures, solve department related issues, and manage business changes in the implementation of emerging information technologies.

## The Ideal Candidate

The city is seeking a talented and collaborative Finance Director who, ideally, has the following characteristics which will lead to success:

- ❖ Experience at the director level in a local government/special district, although assistant level experience is viable provided it has exposed the candidate to the full range of departmental functions.
- ❖ A strong finance and or accounting background (a CPA designation is desirable, although not required).
- ❖ The City is open to candidates both from California and out of state, provided they have the right experience to be successful in the role.

## Required Experience and Education

A Bachelor's degree from an accredited college or university in accounting, business administration, or related field. Five years of increasingly responsible professional experience in financial accounting/management, including three years supervisory experience providing technical and functional supervision over assigned personnel.

## Compensation

The position of Finance Director has a competitive salary of **up to \$174,504** annually. Additionally, a full benefits package including CalPERS retirement, health/vision/dental insurance, bilingual and education incentive pay, sick leave, vacation time, and administrative leave in addition to paid holidays. Further details on compensation and benefits may be obtained through Ralph Andersen & Associates.



## Recruitment Process



The recruitment will close on September 30, 2022, however, interested candidates are encouraged to apply early. To be considered, interested candidates should email a compelling cover letter and comprehensive resume to [apply@ralphandersen.com](mailto:apply@ralphandersen.com).

References will not be contacted until mutual interest has been established. Confidential inquiries are welcomed and should be directed to David Ready, Ralph Andersen & Associates, at (760) 409-0833.

*The City of Los Banos is an Equal Opportunity Employer.*



[www.losbanos.org](http://www.losbanos.org)