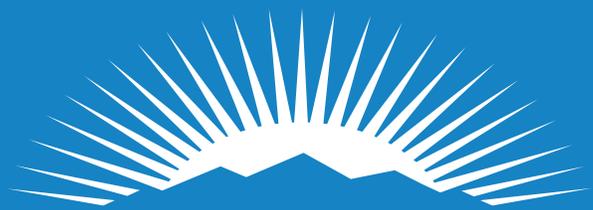




**SOUTHERNNEVADASTRONG**

OUR VALLEY. OUR VISION. OUR FUTURE.



**RTC**

invites your interest in the position of

**DIRECTOR  
REGIONAL PLANNING**

## CAREER OPPORTUNITY

The Regional Transportation Commission of Southern Nevada (RTC) is seeking a dynamic leader to be the Director of Regional Planning. This high-level position is responsible for direction, management, supervision, and coordination of staff, program activities, and community partnerships associated with administration and implementation of the comprehensive Southern Nevada Strong (SNS) Regional Plan.

This game-changing strategic and collaborative approach to mobility and livability in the region is unprecedented. SNS is a collaborative regional planning effort that's building a foundation for long-term economic success through better integration of transportation, education, housing, and job opportunities. RTC is committed to educate, engage, and empower Southern Nevadans to create and maintain communities where they are proud to live, work, and play. This desired approach fully engages local municipalities, business councils, regional partners, and the community in the integration of the comprehensive regional plan.

## REGIONAL TRANSPORTATION COMMISSION OF SOUTHERN NEVADA

The Regional Transportation Commission of Southern Nevada is both the transit authority and the transportation planning agency for Southern Nevada. The RTC identifies transportation challenges and explores and implements both short and long-term resolutions while simultaneously promoting sustainability, air quality improvement, enhanced mobility, and increased quality of life in the region.

The primary goals of the RTC are to:

- Improve the efficiency and effectiveness of the transportation system and air quality by managing congestion;
- Enhance mobility by improving transportation choices and facilitating multi-nodal connectivity;
- Increase safety for both motorized and non-motorized users;
- Maintain and improve transportation system infrastructure;
- Support regional planning efforts to improve economic vitality and education and invest in complete communities;
- Secure funding for expansion, operation, and maintenance of systems and routes; and
- Enhance public awareness and support of the regional transportation system.

A Board of Commissioners serves as the policy body for RTC, which is under the day-to-day operational leadership of the General Manager, Ms. Tina Quigley. Composition of the Commission includes two members from the Board of Clark County Commissioners, two elected officials from the largest city – City of Las Vegas, and one member from the City Council of every other incorporated city in the county (Boulder City, Henderson, Mesquite, and North Las Vegas). The Director of the Nevada Department of Transportation serves as an ex-officio member.

As the Southern Nevada's Metropolitan Planning Organization (MPO), the agency is responsible to state and federal governments for maintaining a continuing, cooperative, and comprehensive (3-C) transportation planning process ensuring that transit plans and programs involve public input and recommendations and conform to approved air quality standards.

The MPO oversees the federally mandated transportation planning process for Southern Nevada and is also responsible for planning the Las Vegas Valley's roadways and transit infrastructure to accommodate the demands of the region's current population in addition to decades in the future. Included in the MPO planning process are projects that require state and federal funding. Additionally, the RTC also manages distribution of funds from the Federal Transit Administration (FTA), the Federal Highway Trust Fund, the County Option Motor Vehicle Fuel Tax for regional, street, and highway construction, and county sales tax designated for transportation.

RTC owns and operates a public mass transit system that carries more than 64 million riders per year and expands as needed with careful planning to better serve the Las Vegas Valley.

With an agency staff of 355 and a budget in excess of \$741 million, this high-performance organization administers programs that encourage sustainability, such as Club Ride Commuter Services that promotes walking, biking, carpooling, vanpooling, and taking transit to and from work. As a public agency, the RTC has a great responsibility to the community and, therefore, recruits and retains only the best and brightest people in the industry. RTC representatives are motivated to achieve excellence and strengthen the agency's community investment by striving to attain key objectives.

## OPPORTUNITIES TO EXCEL

The undertaking of Southern Nevada Strong (SNS) has a collaborative regional planning effort, initially funded by a \$3.5 million-dollar grant from the U.S. Department of Housing and Urban Development. The grant underwrote three years of in-depth research and community engagement efforts to examine issues facing the community and propose collaborative solutions. The SNS Consortium Committee, a volunteer leadership committee representing the 13 regional partners, outlined the needs and goals for the region to become a truly interconnected community, a region where residents' jobs, homes, and leisure activities are accessible by a variety of transportation modes, including driving, transit, cycling, and walking. As the core administrator, significant time and resources will be required of both the sponsoring agency, RTC, and the Director of Regional Planning to fully oversee and implement the SNS Regional Plan.

Using data driven metrics, the new Director of Regional Planning will work closely with other key RTC staff in the agency to better assess and extrapolate statistical data, review community needs, trends and patterns as well as be involved in other of RTC's transportation modeling and various projections including transit, housing, and other key indicators impacting quality of life in the region.

Also, of critical importance, during this transformational time, expanded collaboration with local cities, regional partners, business councils, the Las Vegas Global Economic Alliance, Brookings Institute, the Governor's Office of Economic Development, and the community at large will continue to intensify and require strong facilitation and leadership in this very public and engaged community.

## OVERVIEW OF THE POSITION

This high-level exempt position reports to a Deputy General Manager with frequent interaction/involvement with the General Manager. The Director of Regional Planning is responsible for direction, management, supervision, and coordination of staff, program activities, and community partnerships associated with administration and implementation of the comprehensive regional plan. This position will oversee a small team of RTC staff.

### Key responsibilities of this position include:

- Providing leadership, direction, oversight, and coordination for the RTC's Southern Nevada Strong ensuring that it is successfully administering and promoting the Regional Plan, partnering with and assisting diverse stakeholders to implement the plan, and encouraging regional collaboration and leadership to support plan implementation;
- Communicating the Regional Plan's vision and strategies along with the actions needed to implement and achieve goals and key milestones;
- Developing relationships with partners and stakeholders and engaging residents to participate in and support Regional Plan implementation;
- Identifying opportunities to support partners and stakeholders to implement principles and strategies contained in the Regional Plan; working with partners and stakeholders to create and organize around opportunities for implementation;
- Convening stakeholders and participates in various committees and task forces; coordinating activities and providing staff support;
- Preparation and review of narrative including statistical reports, correspondence, agenda items, policy papers, presentations and other written materials for public release and presentation;
- Oversee the supervision of staff, which includes work allocation, training, and problem resolution; evaluate performance and make recommendations for personnel actions; motivate and inspire employees to achieve peak productivity and performance.
- Providing technical direction, leadership, guidance and support to assigned staff engaged in a full range of comprehensive planning support services for internal constituencies, other agencies, and/or members of the community at large;
- Participating in the development, implementation and maintenance of policies, objectives, short and long-range planning to assist in accomplishment of established goals and practices related to SNS;
- Formulating appropriate action necessary by the RTC to ensure that its planning services will continue to operate in an effective and efficient manner;
- Managing relationships with RTC officials and staff, elected officials, representatives from various organizations, and the public to develop partnerships and coalitions that lead to results;
- Developing annual operating budget and provide fiscal direction for SNS activities; and
- Representing the RTC in meetings with groups or individuals; responding to queries and preparing and delivering presentations for educational purposes, board meetings, and public outreach.

This position also requires knowledge of advanced principles of urban land use and transportation planning combined with best practices for incorporating inclusive community/stakeholder engagement. The Director of Regional Planning will also be knowledgeable of implementation of Sustainable Communities Initiative and other similar regional and economic development plans.

Additionally, the top candidate for this position will also be skilled in:

- Managing a wide variety of activities/staff in a fast-paced environment; assigning priorities and meeting deadlines;
- Leading and supporting team members in implementing complex strategies and activities;
- Building consensus among diverse partners and stakeholders that will lead to solutions and results;
- Communicating with confidence, tactfulness, discretion, and prudence;
- Interpreting and explaining complex legal and technical documents;
- Effective public speaking and presentation to diverse audiences, large and small, with different degrees of comprehension on the various subject matters;
- Initiating and managing complex initiatives, programs, and operations;
- Developing effective work teams and motivating individuals to meet goals and objectives; and
- Purchasing and negotiating contracts for services or materials.

Most importantly, the Director of Regional Planning will be highly skilled and continually involved with establishing, strengthening and maintaining effective work relationships with the executive leadership team of RTC, elected officials, staff/co-workers, stakeholders, consultants, vendors, sponsors, community groups, and the general public.





## THE IDEAL CANDIDATE

The ideal candidate for the Director of Regional Planning will be a strategic and innovative planning manager with a keen understanding of the linkages between transportation planning, land use, and economic development at the local level. This top professional will be considered a politically savvy, proactive leader who is comfortable operating in a robust and dynamic environment.

Additionally, the Director of Regional Planning will bring immediate credibility to the position and be recognized as having:

- A proven track record of having worked with regional agencies including collaboration with regional boards;
- Excellent writing and great listening skills;
- Strong project management skills including fiscal oversight;
- Outstanding character, integrity, and professionalism;
- The ability to inspire, drive, and implement significant changes to an organization;
- A strategic and visionary leadership style in order to bring new ideas to the RTC and the role this approach will play in better integrating many facets of planning;
- A highly articulate oral communicative style and the ability to clearly explain complex issues to a wide variety of constituents; and
- Genuine interest in the community and the broad range of issues facing Southern Nevada with a commitment to actively utilize innovative outreach and engagement techniques to solicit input from a variety of stakeholders and engage the community to a much greater level.

## EDUCATION & EXPERIENCE

**Minimum Qualifications** – Highly qualified candidates will have equivalent to a Bachelor's Degree in urban planning, business, public administration, social work, or a closely related field; **and** seven (7) years of professional planning/urban planning **or** community engagement/organizing/leadership experience, two (2) years of which were in a supervisory role.

**Preferred Qualifications** – An advanced degree may be a plus combined with the appropriate professional experience.

**Certification / License** – Although not required, AICP certification will be highly regarded.

## COMPENSATION

The annual salary range for the Director of Regional Planning is \$106,371 to \$178,984, with placement within the range dependent upon qualifications.

In addition to a competitive salary, the RTC offers an excellent benefits package including membership in the Nevada State Public Employees Retirement System under an employer paid plan. Candidates should be aware that RTC **does not** participate in Social Security except for the mandated Medicare portion.

In order to attract highly qualified candidates from across the nation, RTC will reimburse for a portion of the selected candidate's moving and relocation expenses.

## MANAGEMENT BENEFITS PACKAGE

- **Group Insurance** – Health and dental insurance is available at a minimal expense to eligible employees, spouses, and dependents. The RTC pays the monthly life insurance premium for eligible employees.
- **Vacation** – Vacation leave accrual is based on length of RTC employment. Employee credited with 20 days of annual leave or a prorated portion thereof at the beginning of employment. Accrual will change to 25 days per year after 10 years of service.
- **Short-term Disability Plan** – A Short-term Disability policy is provided to Management employees at no cost.
- **Retirement** – Full-time employees become a member of the Nevada State Public Employees Retirement System under an employer paid plan.
- **Annual Physical** – Comprehensive annual physical examination, including stress EKG, at the RTC's expense.
- **Optional Benefits** – Deferred Compensation Plan: Employer matched, dollar-for-dollar, up to the maximum of annual amount allowable by law – Section 125 Plan; Tuition Reimbursement – up to \$5,250 cost per year; Employee Assistant Program; Direct Deposit of Paycheck; Court Leave; Military Leave; and Professional Development Leave.

## TO BE CONSIDERED

This is a confidential process and will be handled accordingly throughout the various stages of the process. Resumes will be evaluated throughout the process based upon receipt of a completed submittal. **Interested applicants should apply immediately**; resume review is currently underway. This recruitment may close at any time.

To be considered, candidates must submit a compelling cover letter and comprehensive resume to [apply@ralphandersen.com](mailto:apply@ralphandersen.com). A separate list of significant planning related projects and examples of collaborative efforts and public-private partnerships on a regional basis is strongly encouraged. References will not be contacted until mutual interest has been established. An electronic version of all submittals is strongly encouraged.

Should you have any questions regarding this position or the recruitment process, please call Ms. Heather Renschler or Mr. Kevin Kwoka at (916) 630-4900. Confidential inquiries are welcomed.